



IMPACT!

➤ Youth Sustainability
Leadership Fund

IMPACT! Fund:
Application Guidelines

ABOUT THE FUND

Created in 2009, the IMPACT! Youth Sustainability Leadership Fund engages IMPACT! alumni and financially supports their sustainability solutions that will positively impact Canadian communities.

Typically, grants are up to \$5,000 each, though exceptions may occasionally be made to accommodate exceptionally ambitious projects, when funding availability allows. The funds directed per proposal will depend on the project's potential impact, and are intended to cover anticipated expenses during the project.

ELIGIBILITY

Alumni who are 30 years of age or younger, or who are 31 but attended an IMPACT! event within the past 12 months (when they were 30), are eligible to apply for funding.

EXCLUSIONS

- Insurance
- Wages (for alumni and any team members)
- Travel
- Conferences
- Academic research
- Religious and political activities (as defined by Canada Revenue Agency)
- International projects
- Fundraising initiatives

Any exceptions must be approved by The Co-operators and will be included in the Letter of Agreement provided to the fund recipient for signing prior to the disbursement of funds.

APPLYING

If the initiative, project, social enterprise, or organization you're applying for has not received IMPACT! funding in the past, use the [Application Form](#).

If the initiative, project, social enterprise, organization you're applying for has received IMPACT! funding before, please use the [Renewal Application Form](#).

- Initiatives are eligible for up to three rounds of funding: an initial round and two renewal rounds
- All final reports from previous funding rounds must be completed and submitted prior to applying for renewal funding.

The applications are online forms hosted on Survey Monkey. As such, there's no save function, so if you exit the form mid-way, you will lose your work.

To help you complete your application in one session, we've compiled [summaries](#) for each form that contain all the questions. You can review the questions and plan your answers prior to completing the form.

SELECTION PROCESS

Proposals are evaluated by an adjudication committee, and application reviews take about a month. At the end of the review period, all applicants are notified either way. The adjudication committee reserves the right to request additional information and request modifications to the proposals to ensure they effectively meet the IMPACT! Fund criteria.

Successful applicants will receive an Agreement Letter to sign. This letter holds them accountable to delivering the objectives as laid out in their application. Once signed, their cheques are sent via mail.

CHECK-INS AND DELIVERABLES

A project owner must be identified in the proposal. In all cases, the project owner must also be an IMPACT! alumni. Although it's not necessary for the project owner to own the entire initiative, they are expected to be heavily involved and to own the relationship with The Co-operators, taking ultimate responsibility for receiving and managing the funding, adhering to the Letter of Agreement, and submitting the progress and final evaluation reports.

Fund recipients are required to participate in two check-ins during their funding cycle and submit a final report after their funding year.

- First check-in: applicants fill out an online survey updating on status of project
- Second check-in: applicants participate in a phone or Skype call with The Co-operators updating on status of project.

You must complete your objectives within a year of receiving funding. At that time you will receive a final report template, to be submitted, highlighting the lessons and successes of your project.

CONTACT INFORMATION

Questions? Contact julia@impactleaders.ca